

**SCHOOL BUS DISCIPLINE PLAN  
BERNE UNION LOCAL SCHOOLS**

Dear Parents or Guardians,

The following are the safety and discipline rules for the school bus. Please review these rules with your child and sign below.

- Pupils shall arrive at the bus stop five (5) minutes before the bus is scheduled to arrive.
- Pupils must wait in the designated place of safety clear of traffic and away from the bus stops.
- Behavior at the school bus stop must not threaten life, limb or property of any individual.
- Pupils must go directly to an available or assigned seat so the bus may safely resume motion.
- Pupils must not use profane language.
- Pupils must refrain from eating and drinking on the bus except as required for medical reasons.
- Pupils must not use tobacco on the bus.
- Pupils must not have alcohol or drugs in their possession on the bus.
- Pupils must not throw or pass objects on, from or into the bus.
- Pupils may carry on the bus only objects that can be held on their laps.
- Pupils must leave or board the bus at locations to which they have been assigned unless they have parental and administrative authorization to do otherwise.
- Pupils must not put head or arms out of the bus windows.
- Pupils may not bring animals; insects; and any glass items on the bus.

Any student who has served a DETENTION OR HAD ANY OTHER DISCIPLINARY action on any given day, WILL NOT BE PERMITTED to ride the school bus home. The parent or legal guardian must make other arrangements.

The following are the consequences for disobeying these rules:

- First time: Verbal warning from the Bus Driver
- Second time: Driver will complete an Incident Report and the Transportation Supervisor will decide what actions to take
- Third time: Referral to the Transportation Supervisor's Office via written Incident Report and most likely removal from the bus

Severe behavior such as fighting or verbal abuse will result in the immediate imposition of the severe clause, which is Referral to the Transportation Office, and could result in the suspension of riding privileges.

Thank you,  
Transportation Department

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**AFTER READING THE ABOVE SCHOOL BUS DISCIPLINE PLAN PLEASE SIGN THE BUS RULES AND DISCIPLINE PROCEDURES AT THE BOTTOM OF THE EMERGENCY MEDICAL FORM AND RETURN TO THE BUS DRIVER OR TRANSPORTATION BUILDING.**